

Terms of Reference (ToR) for Fact Sheet Development on Ecological Farming System

Date: 03/05/2023

Background of SDS

SDS was established in the year 1991 as a non-profit, non-political, non government voluntary organization with the initiative of some local dedicated & committed people who are connective with social service activities for overall development of disaster victim people by giving humanitarian supports and its proper utilization for income generation and rehabilitation at Shariatpur district of Bangladesh. The founder of the organization was taken initiative in collaboration with the like-minded Red-cross workers to launch an organization for the development of disadvantaged people after the devastating flood of 1988. Some lawyers, journalists, businessmen and women workers were the front line initiator to establishment SDS. The organization formally starts its work on 1st September, 1991 and after getting registration from social welfare department in 1992, it extended its actions on child-health and family planning surrounding villages of Shariatpur Sadar Upazilla. During interment on family planning for a year it was observed that family planning recipients especially women were malnourished, deprived in their families and were neglected by their husbands. Above all, women were also tortured by their husbands as they were accepting family planning methods. Additionally, on the survey report it was unanimously agreed by General committee, Executive committee, Advisory committee and workers of the organization that steps needs to be taken to implement family law and women rights in the society. Therefore, SDS started with group formation, organized weekly meetings for women. Groups of women started to learn about their rights from weekly meetings and discussions. At this stage, OXFAM (UK & I, presently GB) came forward to assist “SDS”. At present, SDS is working in the field of Disaster Management, Poverty alleviation, Training, Education, Agriculture, Health & Nutrition, Advocacy, Arbitration and Legal support, Environment, Water & Sanitation (WATSAN) Climate change adaptation, HIV/AIDS, Micro Finance & Women and Child Rights.

Brief about the Project

The project is the concern of natural and zero budget based agriculture system. This present project under the main project namely “Promoting Agricultural Commercialization & Enterprise

(PACE), sub –project head; “Increasing income of char land Entrepreneurs by Ecological Farming System Disseminations”.

The purpose of the project is to strengthen cultivation of native variety of vegetables, native chicken, Ducks and their value chain for income and food safety in target char land areas. This is being implemented in collaboration with Ministry of Agriculture (MoA) and other stakeholders of Shariatpur. The overall aim of the project is to “*improve safety and purity of edible vegetables and their value chain through increased income and all year improved access to safe agro products at local markets for potential consumers.*

The overall coordination and policy guidance of the project is by SDS and Partially PKSf. In addition, the project will collaborate closely with other key stakeholders-at producer, trader and consumer levels while strengthening public and private partnership (PPP) particularly in the vegetable sectors.

Purpose of the task

The main purpose of the task is to develop fact sheet on different intervention for ecological farming practitioners i.e., overall project, vegetable (ecological farming) demonstration, vermicompost, trico-compost, seedling production, bio-pesticide production and its use, IMO, probiotics, zero energy cool chamber, farmers income, geo-fencing, collection center, entrepreneurship development etc. is to clearly identify, articulate, and document the existing situation of the people and communities the project targets to work with from the onset of the project. The products of the assessment will provide the benchmarks on which any changes resulting from the interventions and achievements could be measured and also inform any modifications that may be made in the course of project implementation in order to realize optimum achievements of results.

Output/Deliverable

The followings are expected from the hiring parties;

- A (7-8 interventions) detailed fact sheets which includes data and picture.
- Format will be ai or psd.
- All deliverable should submit in both English and Bangla.

Mode of payment; will be in two installments**

1st installment: 40 % of the total amount after contract sign.

2nd installment: 60 % of the total amount after satisfactory completion of the task and approval final report.

The payments will be made in A/C payee cheques/or direct bank transfer in the name of the consultant or firm named in the contract. SDS will deduct withholding tax at source as per the rules of taxation governing SDS operations and it will be deposited directly to custodian of such tax. No other benefits shall be admissible beyond what is stipulated in the contract, nor does it guarantee a regular position in SDS.

Preparation of the Proposal.

The consulting firm/bidder shall bear all costs associated with the preparation and submission of the proposal. The consultant shall submit a technical and a financial proposal in a single electronically. The technical and financial proposals should be properly marked and should include the name and detailed contact of the consultant /firm.

The Technical Proposal

Should be in the provide: Title of the survey, Understanding of the Task, Technical aspect of the proposal, Methodology, Operational plan, Proposed team with detailed CV's of the team members who will undertake the task as annex to technical proposal.

For a firm applicant, provide company profile as annex to technical proposal, the Lead consultant and contract for the firm/bidder.

The Financial Proposal

Should be broken down in details to include: Consultancy fees, Questionnaire development cost, Communication, Data processing & analysis cost, Reporting cost (stationeries, printing, etc).

Validation of the Proposal

All cost should be quoted in **BDT** and will remain valid up to 45 (sixty) days from the day of proposal submission.

Competencies Required:

i) Qualification and Experiences

- At least a Degree qualification in any of the following areas Agriculture, Animal Production, Veterinary Medicine, Social Sciences, Natural Resource Management, Dairy Technology or any other relevant degree from recognized institutions.
- Must have minimum of 5 years' overall experience in conducting fact sheet design and making for livelihoods and resilience building initiatives.
- Demonstrated experience of working in donor funded projects under public sector and /or NGOs.
- Demonstrated minimum of 3 years' experience of conducting this type of work in the in pastoral and agro-pastoral areas.
- A good understanding of livestock, Food security, livelihoods, and women empowerment through IGA programs.
- Experience in Char land, particularly Shariatpur, is a plus.

ii) Knowledge and skills.

- Excellent analytical, interpersonal, communication and reporting skills both English and Bangla.
- Excellent technical knowledge on food security, ecological farming system, safe vegetable productions and Resilience issues in char land agro- systems.
- Should have knowledge and experience in gender and women's rights issues.
- Mastery of written and spoken English.

Note: Applicants who do not meet the minimum eligibility criteria shall not be considered.

Application Procedure

Applicants are required to submit the following documents to amaldas@gmail.com , sds.shariatpur@gmail.com , vcf.sdsecofarm@gmail.com on or before the 14th of May 2023 at 16:00 hr with the subject line: Ecological Farming_ Fact Sheet Development_SDS_2023

For any query, related to the ToR, please contact Mohammad Saiful Islam (saifulsds2302@gmail.com or Shariful Alam Mony (vcf.sdsecofarm@gmail.com).

Confidentiality:

Confidentiality of all the processes during the assignment must be ensured at all times/levels

Note: All the outputs - Captures, database, etc. produced by this assignment (Master copies, soft copies etc.) will be considered as properties of SDS/PKSF. Any part or complete disseminations of such information is subject to approval of SDS authorities.