



Circular No: 2025-2026.000.05

Date: 01 January, 2026

### Career Opportunity

**Position Title** : Environment & RECP Officer

**Vacancy** : 01

**Project Title** : SMART Project

#### 1. Background

SDS (Shariatpur Development Society) is going to implement a sub-project titled “Adopting technologies and practices for resilient green growth in Fisheries sub-sector” as part of the ‘Sustainable Microenterprise and Resilient Transformation (SMART)’ project. This sub-project aims to increase resource-efficient and resilient green growth of microenterprises (MEs) under Pisciculture sub-sector. The project is jointly financed by the World Bank, Palli Karma-Sahayak Foundation (PKSF), and SDS.

#### 2. Sub-project Objectives:

- To adopt resource efficient, cleaner production and good aquaculture practices
- To adopt climate resilient technologies for reducing vulnerabilities
- To increase technical knowledge and capacity of the MEs
- To promote proper waste management
- To increase fish production and improve access to markets for sustainable growth.

#### 3. Sub-project Working Areas

The sub-project will cover Shariatpur districts.

#### 4. Duration

The employee will initially be hired for a one-year term, with possibility of extending the contract till 30 June 2028, based on satisfactory performance.

#### 5. Duties and Responsibilities

The ‘Environment and RECP Officer’ will work under the direct supervision of the Project Manager and will undertake following duties and responsibilities, which are essential but not limited to:

- Assist the Project Manager in planning, monitoring, and supervising the implementation of project activities.
- Create awareness among the microenterprises about environment, climate-resilient RECP, climate vulnerability, and Occupational Health and Safety (OHS).
- Provide training on Environment, Climate Resilient RECP and Climate vulnerability at ME level.
- Facilitate MEs to implement RECP practices.



# এসডিএস (শরীয়তপুর ডেভেলপমেন্ট সোসাইটি) **SDS** (Shariatpur Development Society)

- Make regular field visits to monitor RECP practices including data collection, analysis, and reporting.
- Educate project staff about environment, climate-resilient RECP, climate vulnerability, and OHS issues.
- Guide project staff to implement climate-resilient RECP and OHS practices.
- Prepare sub-project-specific Environmental and Social Management Plan (ESMP).
- Facilitate formation of Environment Clubs, including arrangement of regular monthly meeting, celebration of national and international days, and youth engagement program.
- Maintain liaison and coordination with local authorities like DoE.
- Any other tasks, duties, or specific tasks assigned by the Project Manager and senior management of the BASA Foundation.

## 6. Academic Qualifications

- Minimum BSc. (Hons.) in Environmental Sciences/Civil and Environmental Engineering/ Environment and Disaster Management/Forestry and Environment/ Geography and Environment/Environment and Natural Resources Management, or BSc. in Civil Engineering from a UGC-approved university.

## 7. Working Experience

- Minimum three (3) years of experience in working on Environmental management and/or RECP implementation.
- Relevant working experience with PKSF or any project funded by any multi-lateral development partners would be preferred.
- Experience in working in enterprise development related projects will be an added advantage.

## 8. Knowledge and Skills

- Proven knowledge of environmental monitoring regarding use of resource, energy, water, waste-water, waste management, and air emission.
- Field-level experience on environmental management (IEE, EIA, ESMP, etc.) and RECP implementation.
- Experience of providing environment and resources management training, awareness building among mass people on Occupational Health and Safety (OHS) issues.
- Good interpersonal and communication skills.
- Good computer knowledge (MS office suite, typing both English and Bangla).

## 9. Age Limit

- Maximum 40 years of age on the last date of application.

## 10. Salary and Allowances

- Monthly consolidated salary is BDT 50000/- (Fifty thousand Taka)



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- Other admissible benefits (Festival Bonus, Bangla Noboborsho allowance, Mobile allowance, etc.) as per the organization's policy.
- Salary and other admissible benefits (if any) are inclusive of all taxes as imposed by the government of Bangladesh. Taxes will be deducted at sources as per government rules.

### **Apply Procedure:**

Only those who meet the above requirements and relevant background are requested to apply with a Cover Letter and updated CV along with Experience Certificate, Educational Certificate, NID, and recent 2 copy photograph to Executive Director, SDS, Sadar Road, Shariatpur Sadar, Shariatpur-8000 or send e-mail to "**recruitmentsdsbd@gmail.com**" on or before **05 January 2026**. Please mention the name of position on envelop or in the subject line of the e-mail.

*Women are actively encouraged to apply.*